



OFFICE OF THE CHANCELLOR
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September 11, 2007

UCLA DA 850.01

**ADMINISTRATIVE VICE CHANCELLOR SAM J. MORABITO
VICE CHANCELLOR FINANCE, BUDGET AND CAPITAL PROGRAMS STEVEN A. OLSEN**

Delegation of Authority – Solicitation and Acceptance or Execution of Certain Extramural Grants and Contracts for Construction of Facilities

- References:**
- (a) Standing Orders of The Regents, Section 100.4(dd);
 - (b) UC DA 0693 (Solicitation and Acceptance or Execution of Extramural Grants and Contracts for Construction of Facilities) to Chancellors, dated 4/7/1981;
 - (c) UC DA 2126 (Amendments to the Capital Improvement Program for Non-State Funded Minor Capital Improvement Projects) to Chancellors, et al., dated 2/28/2002;
 - (d) UC Facilities Manual.
- Supersedes:** UCLA DA 5850.1 (Solicitation and Acceptance or Execution of Extramural Grants & Contracts for Construction of Facilities) to Administrative Vice Chancellor Schultze and Vice Chancellor Blackman, dated 2/1/1987.

I hereby redelegate to you, in your respective areas of responsibility, the authority to solicit and accept or execute certain extramural grants and contracts for construction of facilities. This authority includes signing related documents as necessary, except those grants, contracts, or related documents which:

- a. contain provisions falling within the restrictions and limitations set forth in Standing Order 100.4(dd); and/or
- b. would result in amendments to the Capital Improvement Program beyond the authority delegated to Chancellors.

Preparing extramural support proposals for constructing facilities, accepting or executing construction grants or contracts, and reporting these actions shall be in accordance with the relevant provisions of the UC Facilities Manual.

When the construction of facilities is part of a grant or contract for research, scholarly, or professional instruction, or related public-service programs, it shall be subject to the terms of the delegation to Chancellors (UC DA 2036, attached).

This authority is to be exercised by the Vice Chancellor Finance, Budget and Capital Programs when the construction to be undertaken will amount to a major capital improvement project. This authority is to be exercised by the Administrative Vice Chancellor when the construction to be undertaken will amount to a minor capital improvement project or a major capital improvement project for which project management responsibility has been specifically assigned to the Administrative Vice Chancellor

This delegation is being reissued to reflect an organization change and no substantive changes have been made to the delegation being superseded. Any redelegation shall be in writing with a copy to me and those listed below.



Gene D. Block
Chancellor

Attachment

cc: Executive Vice Chancellor & Provost
Executive Vice President – Business Operations
General Counsel and Vice President for Legal Affairs
Universitywide Policy Coordinator
Contracts Administrator, Capital Programs
Manager Administrative Policies & Delegations

DA 2036

March 10, 1995

CHANCELLORS

Delegation of Authority--To Solicit and Accept or Execute Certain Extramural Grants and Contracts

The authority granted to the President in Section 100.4(dd) (1) and (2) of the Standing Orders of The Regents was amended on July 16, 1993 to increase the President's execution authority with respect to contracts or grants by removing the seven-year time limit and the dollar limit. The authority granted to the President in Standing Order 100.4(dd) is delegated to you to the extent described below, as it pertains to extramural grants and contracts for research, scholarly or professional training, or for public service programs relating either to research or to scholarly or professional training not exceeding \$5,000,000 in direct costs in any one project year. For purposes of this delegation, the term grant includes grants from private sources, but excludes gifts as defined in the Guidelines for Review of Gifts/Grants for Research issued by the President on July 8, 1980.

Within the scope of this delegation, you are authorized to solicit and accept or execute such grants and contracts, including the signing of related documents as necessary, except those grants, contracts, or related documents which:

- a. contain provisions falling within the restrictions and limitations set forth in Standing Order 100.4(dd) however, notwithstanding Standing Order 100.4(dd)(9), you may execute State of California Standard Agreements which include an indemnity clause under which the University assumes liability for the conduct of persons other than University personnel;
- b. include an arrangement for indirect costs which changes the rates or the bases thereof as promulgated by the President;
- c. will result in the acquisition of computer hardware, software, or systems engineering support requiring prior approval in accordance with Business and Finance Bulletin IS- 8, Guidelines for Campus and Office of the President Acquisitions Involving Computing;
- d. establish or modify programs within the Education Abroad Program; or
- e. require approval by the President or designee pursuant to specific policy memoranda issued from time to time.

Campus procedures for preparation of proposals for extramural support and acceptance of grants or execution of contracts shall be in accordance with the University of California Contract and Grant Manual and with supplementary instructions as may be issued by the Office of the President.

A critical factor in processing contracts and grants is the review for legal sufficiency. Responsibility for accomplishing that review must be assigned specifically as a part of any redelegation by you. Attached is a copy of a pertinent Office of General Counsel memorandum dated March 27, 1974 which provides guidance on this particular point. Whenever there is any question as to whether a particular grant or contract requires legal review, General Counsel's advice shall be obtained.

This delegation is effective immediately and supersedes the March 29, 1988 delegation of authority (DA 0957) to Chancellors delegating authority to solicit, accept, or execute certain extramural grants and contracts. This authority may be redelegated to specific designees, but may not be further redelegated. Any redelegation shall be in writing with copies to the Senior Vice President--Business and Finance, the Special Assistant--Coordination & Review, the General Counsel and Vice President for Legal Affairs, and the Secretary of The Regents.

J. W. Peltason

Attachment

cc:

Laboratory Directors
Members, President's Cabinet
Associate Vice President--Business and Finance
Special Assistant--Coordination & Review
Principal Officers of The Regents