

GERALD S. LEVEY, M.D.

VICE CHANCELLOR, MEDICAL SCIENCES
DEAN, SCHOOL OF MEDICINE

David Geffen School of Medicine at UCLA
10833 Le Conte Avenue, 12-138 CHS
Box 951722
Los Angeles, California 90095-1722
310.825.5687 phone
310.206.5046 fax



June 17, 2009

DA 820.51

**ASSOCIATE VICE CHANCELLOR AND CHIEF EXECUTIVE OFFICER
DAVID A. FEINBERG, MEDICAL CENTER**

Delegation of Authority – Construction Contracts

- References:**
- (a) UC DA 2173 (Construction Contracts) to Chancellors, et al., dated November 13, 2006;
 - (b) Regents' Standing Order 100.4(z) and (dd);
 - (c) Public Contract Code, Part 2, Chapter 2.1, University of California Competitive Bidding (commencing with Section 10500);
 - (d) University of California Facilities Manual.

Supersedes: New

Effective as of the date above, I hereby delegate to you the authority to solicit bids and execute construction contracts and other documents necessary in the exercise of this delegation, for approved projects within your area of responsibility, with total project costs not exceeding \$3,000,000, subject to the following restrictions:

1. Execution of a contract for a project shall not cause the total cost of the Project (including site clearance, building construction, exterior utilities, site development, A&E fees, campus administration, surveys & tests, special items, construction contingency, and group 2 & 3 equipment) to exceed the approved capital improvement budget.
2. Bid solicitations and contract awards shall comply with applicable State law and shall be subject to regulations and requirements specified in the University of California (UC) Facilities Manual and other requirements which may be established from time to time by the Office of the President, including the requirements stated in UC DAs: 1040 (Bonding Requirements for Construction Contracts), 2134 (Appointment of Executive Architects, etc.), 2136 (Approval of Project Design), 2157 (Transfers of Funds for Minor Capital Improvement Projects), 2158 (Amendments to CIP for Non-State Funded Minor Capital Improvement Projects) and 2159 (Amendments to CIP for Non-State Funded Major Capital Improvement Projects...Not to Exceed \$5MM).
3. You shall ensure that Medical Sciences staff coordinate with Capital Programs Capital Planning & Finance staff to provide all relevant financial data required for documenting a project to the Office of the President and/or The Regents, as appropriate. Capital Programs staff will be responsible for providing project approvals, contract services, project accounting services and inspection services, and any other related services as may be required to support the management of a project.

You are authorized to use the following modes of contracting as defined in Public Contract Code Section 10503, subject to requirements in the UC Facilities Manual: Complete plans and specifications (Lump Sum); Design-and-build (Design-Build); Construction manager (CM at Risk); and Cost-plus-fee.

Public Contract Code Section 10503(e) authorizes The Regents to solicit bids under such other contracting modes as The Regents determine to be in the best interest of the University, provided that such bids or proposals are compared on a uniform basis and that the award is made as determined by the published selection standards. You are hereby authorized to use the following additional contracting modes (pursuant to Standing Order 100.4(dd)), subject to the requirements in the UC Facilities Manual: Job order or delivery order; Time and materials; Energy retrofit and performance contracting and Unit pricing.

Subject to requirements in the UC Facilities Manual, you are also authorized:

1. To consent to the withdrawal of a bid after bids are opened and the bidder claims a mistake, under the conditions specified in the UC Facilities Manual section on "Modification or Withdrawal of Bids after the Bid Deadline";
2. To negotiate and execute change orders to a construction contract, within appropriated funds; and
3. To sign notices of completion in the name of the Corporation.

Any modifications to approved contract documents not authorized by the UC Facilities Manual require review and approval by the General Counsel and the Office of the President. Detailed requirements are set forth in the UC Facilities Manual.

The authority provided by this delegation should be exercised with care. Any redelegation of this authority shall be in writing with a copy to me and those listed below. Please contact the Administrative Policies & Compliance Office, x57531 to facilitate any such redelegations.


Gerald S. Levey
Vice Chancellor, Medical Sciences

cc: Chancellor
Executive Vice Chancellor & Provost
Vice Chancellor Finance, Budget and Capital Programs
Associate Vice Chancellor for Design and Construction
Associate Vice Chancellor, Capital Planning & Finance
Hospital Legal Counsel
Executive Vice President – Business Operations
General Counsel and Vice President for Legal Affairs
Universitywide Policy Coordinator
Manager Administrative Policies & Delegations
Contracts Administrator, Capital Programs