



OFFICE OF THE CHANCELLOR
405 HILGARD AVENUE
LOS ANGELES, CALIFORNIA 90095-1405

August 18, 2009

DA 807.04

**ADMINISTRATIVE VICE CHANCELLOR SAM J. MORABITO
VICE CHANCELLOR STEVEN A. OLSEN, FINANCE, BUDGET AND CAPITAL PROGRAMS**

Delegation of Authority – Approval of Project Design

- References:** (a) UC DA 2219 (Approval of Project Design) to Chancellors, et al., dated June 16, 2009;
(b) Standing Orders of the Regents, Section 100.4(z);
(c) UC Facilities Manual.

Supersedes: UCLA DA 807.03 (Approval of Project Design) to Administrative Vice Chancellor Morabito, and Vice Chancellor Olsen, dated 10/08/2007.

Effective as of the date above, I hereby delegate to you, in your respective areas of responsibility, the authority to approve the design for projects up to your project authority and with a total individual project cost not exceeding \$5,000,000.

On September 18, 2008, The Regents amended the *Policy on Approval of Design, Long Range Development Plans, and the Administration of the California Environmental Quality Act*. The policy statement on design approval provides in part:

- (1) The Regents designate the following categories of projects as requiring design approval by the Committee on Grounds and Buildings:
 - a. Except as provided in subparagraph (c) [below], building projects with a total project cost in excess of \$10,000,000, except when such projects consist of the following:
 - i. Alterations or remodeling where the exterior of the building is not materially changed;
 - ii. Buildings or facilities located on agricultural, engineering, or other field stations; or
 - iii. Agriculture related buildings or facilities located in areas of a campus devoted to agricultural functions.
 - b. Capital improvement projects of any construction cost when, in the judgment of the President, a project merits review and approval by The Regents because of budget matters, fundraising activities, environmental impacts, community concerns, or other reasons.
 - c. Building projects on campuses approved by the Committee on Grounds and Buildings for inclusion in the *Pilot Phase of Process Redesign for Capital Improvement Projects* with a total project cost in excess of \$60,000,000, subject to the same exclusions as subparagraph (a). This subparagraph shall become inoperative and is repealed on March 31, 2010, unless a later Regents' action, that becomes effective on or before March 31, 2010, deletes or extends the date on which it becomes inoperative and is repealed.

This delegation of authority is applicable to all projects on property owned by The Regents or on property which will be owned by The Regents upon completion of the project. This authority shall not extend to any project which the President believes merits review and approval by The Regents because of budget matters, fundraising activities, environmental impact, community concerns, or other reasons. Total individual project cost shall be defined as all costs of the project including administrative, design, construction, interest accrued during construction, and equipment costs.

Exercise of this authority shall be in accordance with guidelines established by The Regents and the President, as they may be amended from time to time. These shall include, but are not limited to the following reporting and accountability requirements: (a) a project data report, reporting adherence to plans and aggregated performance on specific metrics of Regental and Presidential interest; (b) a physical environment review, reviewing implementation of the Physical Design Framework through regular visits, and by a self-assessment survey of faculty, students, and staff; and (c) an audit, monitoring the factual validity of information reported throughout the process, along with Regental and Presidential policy compliance.

This delegation is being issued due to the supersession of the parent UC delegation of authority and there are no substantive changes to the delegation being superseded. A description of selected Presidential and Regental guidelines for exercising this authority has been added. Any redelegation of this authority shall be in writing with a copy to me and those listed below.



Gene D. Block
Chancellor

cc: Executive Vice Chancellor & Provost
Executive Vice President – Business Operations
General Counsel and Vice President for Legal Affairs
Universitywide Policy Coordinator
Contracts Administrator, Capital Programs
Manager Administrative Policies & Delegations