



OFFICE OF THE VICE CHANCELLOR
FINANCE, BUDGET, AND CAPITAL PROGRAMS
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October 7, 2009

UCLA DA 802.09

ASSOCIATE VICE CHANCELLOR PETER HENDRICKSON, DESIGN & CONSTRUCTION

Delegation of Authority – Amendments to the Capital Improvement Program for Non-State Funded Minor Capital Improvement Projects With a Total Project Cost Not to Exceed \$750,000

- References:**
- (a) Standing Orders of The Regents, Section 100.4(q);
 - (b) UC DA 2230 (Amendments to the Capital Improvement Program for Non-State-Funded Minor Capital Improvement Projects with a Total Project Cost Not to Exceed \$750,000, for Non-State-Funded Major Capital Improvement Projects with a Total Project Cost Not to Exceed \$5,000,000, and for Major Capital Improvement Projects approved for Inclusion in the *Pilot Phase of Process Redesign for Capital Improvement Projects*) to Chancellors, et al., dated September 1, 2009;
 - (c) Policy on University-Provided Housing, August 1, 2009.

Supersedes: UCLA DA 802.07 (Amendments to the Capital Improvement Program for Non-State Funded Minor Capital Improvement Projects With a Total Project Cost Not to Exceed \$400,000) to Associate Vice Chancellor Hendrickson, dated 8/21/09.

Effective as of the date above, I hereby delegate to you, in your area of responsibility, the authority to approve amendments to the Capital Improvement Program (CIP) for non-State funded minor capital improvement projects with total project costs not to exceed \$750,000, provided that any such amendment does not involve:

- any substantial program modification of a project previously approved by The Regents or the Vice President for Budget and Capital Resources;
- any project funded fully or in part by State funds;
- any project which was denied funding by the State; or
- projects involving Chancellorial residences or offices. Such projects require prior approval of the Executive Vice President – Business Operations (projects up to \$25,000), or the President (projects between \$25,000 and \$5,000,000, and will be reported to The Regents annually in September), or The Regents for projects exceeding \$5,000,000.

State support for the maintenance of non-State funded facilities cannot be guaranteed, and the request for such funding may require more fully descriptive project documentation.

Any project with the potential for significant environmental impact is subject to the California Environmental Quality Act (CEQA). Therefore, there is no guarantee that projects added to the CIP list will necessarily proceed to construction. The decision to proceed occurs at the design approval stage and must be accompanied by appropriate environmental impact information.

Additions to the CIP for non-State funded minor capital improvement projects and major capital improvement projects with a total project cost not to exceed \$5,000,000 approved under this authority must be reported to the Vice President for Budget and Capital Resources on an annual basis within one month of the close of the fiscal year. Such reports must be transmitted by a letter containing a statement of approval. Reports shall contain the project title, budget, and fund sources.

This delegation is being reissued due to the supersession of the parent UC delegation of authority. The only substantive change to the delegation being superseded is the maximum project cost for minor CIP has increased from \$400,000 to \$750,000. This authority may not be further redelegated.



Steven A. Olsen
Vice Chancellor Finance, Budget & Capital Programs

cc: Chancellor
Executive Vice Chancellor & Provost
Vice President for Budget and Capital Resources
General Counsel and Vice President for Legal Affairs
Universitywide Policy Coordinator
Contracts Administrator, Capital Programs
Manager Administrative Policies & Delegations