



OFFICE OF THE ADMINISTRATIVE VICE CHANCELLOR
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November 4, 2008

DA 660.06

ASSOCIATE VICE CHANCELLOR LUBBE LEVIN, CAMPUS HUMAN RESOURCES

Delegation of Authority – Salary Advances to Newly Employed Aliens

References: (a) UC DA 0881 (Salary Advances to Newly Employed Aliens) to Chancellors, et al., dated September 16, 1985.

Supersedes: UCLA DA 660.03 (Salary Advances to Newly Employed Aliens) to Assistant Vice Chancellor Levin, dated 7/12/2002.

Effective as of the date above, I hereby delegate to you, in your area of responsibility, the authority to approve salary advances to cover the cost of subsistence and travel in an amount not to exceed \$5,000 each to newly employed aliens when currency restrictions prohibit them from taking sufficient funds out of their countries to defray these costs. Such advances are to be repaid within six months of arrival, or within the period of appointment if less than six months, whichever is earlier.

This delegation is being reissued due to an organization change and there are no substantive changes to the delegation being superseded. This authority may not be further redelegated.

A handwritten signature in black ink, appearing to read 'Sam J. Morabito'.

Sam J. Morabito
Administrative Vice Chancellor

cc: Chancellor
Executive Vice Chancellor & Provost
Provost and Executive Vice President – Academic Affairs and Health Affairs
Executive Vice President – Business Operations
Associate Vice President – Human Resources and Benefits
Universitywide Policy Coordinator
Manager, Administrative Policies & Delegations