



OFFICE OF THE CHANCELLOR
405 HILGARD AVENUE
LOS ANGELES, CALIFORNIA 90095-1405

November 14, 2007

DA 634.15

VICE CHANCELLOR & DEAN GERALD S. LEVEY, MEDICAL SCIENCES AND SCHOOL OF
MEDICINE

ADMINISTRATIVE VICE CHANCELLOR SAM J. MORABITO

Delegation of Authority – Reimbursement for Overtime Meals

- References:** (a) UC Business & Finance Bulletin G-32, Reimbursement for Overtime Meals, 6/28/05;
(b) UC Personnel Policies for Staff Members (PPSM) 31 – Hours of Work, 3/1/02; 32 –
Overtime (Non-Exempt Employees Only), 7/1/96; Appendix II, Introduction, 9/26/07.
- Supersedes:** UCLA DA 634.14 (Reimbursement for Overtime Meals), to Vice Chancellor and Provost
Levey and Administrative Vice Chancellor Morabito, dated 3/7/2005.

Effective as of the date above, I hereby delegate to you, within your respective areas of responsibility, the authority to approve reimbursements for overtime meals for qualifying staff employees (non-exempt) and in accordance with Business and Finance Bulletin G-32 and the eligibility definition as stated in PPSM 32 – Overtime (Non-Exempt Employees Only). Employees in the Management and Senior Professionals (MSP) Program and Senior Managers Group (SMG) do not qualify for overtime meals inasmuch as they are not entitled to overtime compensation (see PPSM 31 – Hours of Work and Appendix II , Introduction).

This delegation is being reissued due to an organization change and there are no substantive changes to the delegation being superseded. Any redelegation of this authority shall be in writing with copies to me and to those listed below.

Gene D. Block
Chancellor

- cc: Executive Vice Chancellor and Provost
Executive Vice President – Business Operations
Associate Vice President – Human Resources and Benefits
Universitywide Policy Coordinator
Manager, Administrative Policies & Delegations