



OFFICE OF THE CHANCELLOR
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LOS ANGELES, CALIFORNIA 90095-1405

June 24, 2010
DA 545.03

ADMINISTRATIVE VICE CHANCELLOR SAM J. MORABITO
ASSOCIATE VICE CHANCELLOR/CONTROLLER SUSAN K. ABELES, CORPORATE
FINANCIAL SERVICES
DIRECTOR BELINDA BORDEN, TRAVEL PROGRAMS
DIRECTOR CRAIG SQUIRE, CORPORATE ACCOUNTING
SENIOR POLICY ANALYST CATHY CAMPBELL, TRAVEL ACCOUNTING

Delegation of Authority - Exceptions to Policy Governing Gifts Presented to Non-Employees on Behalf of the University

References: (a) UC Business & Finance Bulletin G-42, Gifts Presented to Non-Employees on Behalf of the University (Revised January 1, 2002).

Supersedes: UCLA DA 545.02 (Exceptions to Policy Governing Gifts Presented to Non-Employees on Behalf of the University) to Assistant Vice Chancellor Abeles, and Director Beatty, dated October 17, 2002.

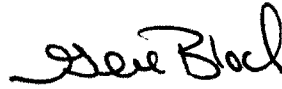
Effective as of the date, above, I hereby delegate to you, the Administrative Vice Chancellor, and to you, the Associate Vice Chancellor/Controller, the authority to approve exceptions to the policies and procedures contained in Business & Finance Bulletin (BFB) G-42 regarding the approval of requests to reimburse expenses for non-cash gifts presented for business purposes to non-University individuals or organizations on behalf of the University.

Exercise of this authority shall be in accordance with the provisions of BFB G-42. Requests for exception must adhere to the following as stated in Section V.D., Exceptional Requests:

“Each request for an exception must include a written justification as to why the higher cost or other deviation from policy is necessary to achieve a University business purpose. Such requests must specify the type of gift, the purpose of the gift, the special circumstances that require such an exception and the name of the non-University individual or organization on whose behalf the exception is sought.”

I further delegate to you, Director, UC Travel Programs, to you, Director, Corporate Accounting, and to you, Senior Policy Analyst, the authority to approve exceptions in accordance with G-42 in the absence of the Associate Vice Chancellor/Controller. You are advised to seek the counsel of the Administrative Vice Chancellor in the event of an unusual or extraordinary request for exception to policy.

This delegation is being reissued due to an organization change; to enable interim authority in the absence of the Associate Vice Chancellor/Controller; and there are no substantive changes to the delegation being superseded. This authority may not be further redelegated.



Gene D. Block
Chancellor

cc: Executive Vice Chancellor & Provost
Executive Vice President - Business Operations
Universitywide Policy Coordinator
Manager, Administrative Policies & Delegations