



OFFICE OF THE VICE CHANCELLOR AND  
CHIEF FINANCIAL OFFICER  
2147 MURPHY HALL  
BOX 951405  
LOS ANGELES, CALIFORNIA 90095-1405

October 1, 2015

DA 510.06

**ASSOCIATE VICE CHANCELLOR AND CONTROLLER, ALLISON BAIRD-JAMES  
ASSOCIATE CONTROLLER CORPORATE FINANCIAL SERVICES, PETER J. LARSON**

**Delegation of Authority - Writing Off Bad Debts**

**References:** (a) Standing Orders of The Regents 100.4(w);  
(b) UC DA 2196 (To Write Off Bad Debts), to Chancellors, et al., dated 1/24/2008.

**Supersedes:** UCLA DA 510.04 (Writing Off Bad Debts), to Associate Vice Chancellor Abeles and Director Squire, dated 2/27/2008.

I hereby delegate to your positions, within your respective areas of responsibility, the authority to write off bad debts subject to the availability of reserves, specific income or an appropriation for that purpose.

This delegation is being reissued due to an organization change and there are no substantive changes to the delegation being superseded. This authority may not be further redelegated.

A handwritten signature in black ink, appearing to read "Steven A. Olsen".

Steven A. Olsen  
Vice Chancellor & CFO

cc: Chancellor  
Executive Vice Chancellor & Provost  
Vice Chancellor, Legal Affairs  
Manager, Administrative Policies & Delegations