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June 26, 2012  
UCLA DA 250.12

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SENIOR CONTRACT & GRANT OFFICERS  
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SENIOR GRANT ANALYSTS  
GRANT ANALYSTS  
INDUSTRY CONTRACT OFFICERS  
SENIOR INDUSTRY CONTRACT ANALYST  
INDUSTRY CONTRACT ANALYSTS  
DEPARTMENTAL RESEARCH ASSOCIATES

**Delegation of Authority – To Solicit and Accept or Execute Certain Extramural Grants and Contracts**

**References:** (a) UC DA 2569 (To Solicit and Accept or Execute Certain Extramural Grants and Contracts) to Chancellors, dated April 19, 2012;  
(b) Regents' Standing Order 100.4(dd);  
(c) University of California Contract and Grant Manual.

**Supersedes:** UCLA DA 250.11 (To Solicit, Accept and/or Execute Certain Extramural Grants and Contracts) to Executive Vice Chancellor & Provost Waugh, et al., dated 9/6/2011.

I hereby delegate to you, in your various positions and respective areas of responsibility, the authority to solicit, accept, or execute contracts and grants for research, scholarly or professional training, or for public service programs related either to research or to scholarly or professional training, including the signing of related documents as necessary. Exercise of this authority is subject to the restrictions, exceptions and instructions outlined in UC DA 2569, and restrictions that may be issued by campus directive, and the dollar amount limitations set forth in the two Delegated Authority Matrix tables below.

**Delegated Authority Matrix - A**

The dollar limits in the following matrix are applicable to all contracts and grants where:

- UCLA is a prime awardee and the sponsor is a federal or a State of California agency;
- UCLA accepts subawards from higher education institutions or a State of California agency for which the source of funds is an award from a federal or State of California agency.

<b>Delegated Authority Matrix - A</b>					
<b>To Approve Grant Proposals to the UC Industry-University Cooperative Research Program with Annual Direct Costs Not Exceeding:</b>					
<b>To Approve Non-Industry Contract Proposals or Execute Non-Industry Contracts with Annual Direct Costs Not Exceeding:</b>					
<b>To Approve Industry Contract Proposals and Execute Industry Contracts with Annual Direct Costs Not Exceeding:</b>					
<b>To Accept Grant Awards with Annual Direct Costs Not Exceeding:</b>					
<b>To Approve Grant Proposals with Annual Direct Costs Not Exceeding:</b>					
Executive Vice Chancellor & Provost	\$10,000,000	\$10,000,000	\$10,000,000	\$10,000,000	\$10,000,000
Vice Chancellor for Research	\$10,000,000	\$10,000,000	\$10,000,000	\$10,000,000	\$10,000,000
Associate Vice Chancellor & ED of Entrepreneurship	\$10,000,000	\$10,000,000	\$10,000,000	\$10,000,000	\$10,000,000
Associate Vice Chancellor Research Administration	\$10,000,000	\$10,000,000	\$10,000,000	\$10,000,000	\$10,000,000
Assistant Vice Chancellor - Research	\$ 5,000,000	\$5,000,000	\$5,000,000	\$5,000,000	\$5,000,000
Director Office of Contract & Grant Administration	\$10,000,000	\$10,000,000	n/a	\$10,000,000	n/a
Director Industry Sponsored Research	n/a	n/a	\$10,000,000	n/a	\$10,000,000
Director of Strategic Initiatives & Legal Liaison	n/a	n/a	\$5,000,000	n/a	\$5,000,000
Assistant Director Office of Contract & Grant Administration	\$5,000,000	\$5,000,000	n/a	\$5,000,000	n/a
Assistant Director Industry Sponsored Research	n/a	n/a	\$2,000,000	n/a	\$2,000,000
Senior Contract & Grant Officers	\$5,000,000	\$5,000,000	n/a	\$5,000,000	n/a
Contract & Grant Officers	\$2,500,000	\$2,500,000	n/a	\$2,500,000	n/a
Senior Grant Analysts	\$750,000	\$750,000	n/a	n/a	n/a
Grant Analysts	\$500,000	\$500,000	n/a	n/a	n/a
Industry Contract Officers	n/a	n/a	\$500,000	n/a	\$500,000
Senior Industry Contract Analyst	n/a	n/a	n/a	n/a	\$500,000
Industry Contract Analysts	n/a	n/a	n/a	n/a	\$500,000
Departmental Research Associates	\$500,000	n/a	n/a	n/a	n/a

**Delegated Authority Matrix - B**

The dollar limits in the following matrix are applicable to all other contracts and grants not covered in Matrix A, above.

<b>Delegated Authority Matrix - B</b>					
<b>To Approve Grant Proposals to the UC Industry-University Cooperative Research Program with Annual Direct Costs Not Exceeding:</b>					
<b>To Approve Non-Industry Contract Proposals or Execute Non-Industry Contracts with Annual Direct Costs Not Exceeding:</b>					
<b>To Approve Industry Contract Proposals and Execute Industry Contracts with Annual Direct Costs Not Exceeding:</b>					
<b>To Accept Grant Awards with Annual Direct Costs Not Exceeding:</b>					
<b>To Approve Grant Proposals with Annual Direct Costs Not Exceeding:</b>					
Executive Vice Chancellor & Provost	\$5,000,000	\$5,000,000	\$5,000,000	\$5,000,000	\$5,000,000
Vice Chancellor for Research	\$5,000,000	\$5,000,000	\$5,000,000	\$5,000,000	\$5,000,000
Associate Vice Chancellor & ED of Entrepreneurship	\$5,000,000	\$5,000,000	\$5,000,000	\$5,000,000	\$5,000,000
Associate Vice Chancellor Research Administration	\$5,000,000	\$5,000,000	\$5,000,000	\$5,000,000	\$5,000,000
Assistant Vice Chancellor - Research	\$5,000,000	\$5,000,000	\$5,000,000	\$5,000,000	\$5,000,000
Director Office of Contract & Grant Administration	\$5,000,000	\$5,000,000	n/a	\$5,000,000	n/a
Director Industry Sponsored Research	n/a	n/a	\$5,000,000	n/a	\$5,000,000
Director of Strategic Initiatives & Legal Liaison	n/a	n/a	\$2,500,000	n/a	\$2,500,000
Assistant Director Office of Contract & Grant Administration	\$2,000,000	\$2,000,000	n/a	\$2,000,000	n/a
Assistant Director Industry Sponsored Research	n/a	n/a	\$2,000,000	n/a	\$2,000,000
Senior Contract & Grant Officers	\$2,000,000	\$2,000,000	n/a	\$2,000,000	n/a
Contract & Grant Officers	\$1,000,000	\$1,000,000	n/a	\$1,000,000	n/a
Senior Grant Analysts	\$750,000	\$750,000	n/a	n/a	n/a
Grant Analysts	\$500,000	\$500,000	n/a	n/a	n/a
Industry Contract Officers	n/a	n/a	\$500,000	n/a	\$500,000
Senior Industry Contract Analyst	n/a	n/a	n/a	n/a	\$500,000
Industry Contract Analysts	n/a	n/a	n/a	n/a	\$500,000
Departmental Research Associates	\$500,000	n/a	n/a	n/a	n/a

Authority to accept grant awards and to execute contracts carries with it the responsibility for legal review prior to the acceptance of execution. This delegation is being reissued due to organization changes and the increase in direct cost limits for qualifying contracts and grants as shown in Delegated Authority – Matrix A. This authority may not be further redelegated.



Gene D. Block  
Chancellor

cc: Vice Chancellor, Legal Affairs  
Manager, Administrative Policies & Delegations