



OFFICE OF THE CHANCELLOR  
405 HILGARD AVENUE  
LOS ANGELES, CALIFORNIA 90095-1405

November 9, 2007

DA 206.01

**DEAN CATHY A. SANDEEN, CONTINUING EDUCATION AND UCLA EXTENSION  
DIRECTOR DAVID UNRUH, SUMMER SESSIONS**

**Delegation of Authority – Setting University Extension Fees and Summer Session Fees**

- References:**
- (a) Standing Orders of The Regents, Section 100.4(g);
  - (b) UC DA 2115 (Control Over Miscellaneous Student Fees, Service Charges, and Deposits, including the cover letter from President Atkinson) to Chancellors, dated April 4, 2000;
  - (c) UCOP Guidelines for Implementing Course Materials Fees.

**Supersedes:** New

Effective as of the date above, I hereby redelegate to you, as Dean of Continuing Education and UCLA Extension, and to you, as Director of Summer Sessions, within your respective areas of responsibility, the authority to set University Extension Fees and Summer Sessions Fees in accordance with the UCOP Guidelines for Implementing Course Materials Fees, reference (c), above. This authority may not be further redelegated.

As described in the Standing Orders of The Regents (reference (a), above), the President retains control over all fees, deposits, and charges that are required of students to be admitted to the University or to secure a degree, or otherwise are required of students as a condition of enrollment in regular academic programs, except for those fees requiring The Regents' approval.

Authority to establish and set fee levels for miscellaneous user fees, administrative service charges and penalties, course materials fees, and deposits has been redelegated to Chancellors by the President and may not be redelegated (reference (b), above). These fees and service charges must comply with any applicable guidelines issued by the Office of the President. In addition, Chancellors are delegated authority to set Summer Session Fees and University Extension Fees, and this authority may be redelegated.

A handwritten signature in black ink that reads "Gene D. Block".

Gene D. Block  
Chancellor

cc: Executive Vice Chancellor and Provost  
Executive Vice President – Business Operations  
General Counsel and Vice President for Legal Affairs  
Universitywide Policy Coordinator  
Audit & Advisory Services  
Manager Administrative Policies & Delegations