



OFFICE OF THE CHANCELLOR
405 HILGARD AVENUE
LOS ANGELES, CALIFORNIA 90095-1405

November 18, 2003

DA 158.02

**ASSOCIATE VICE CHANCELLOR FRANK GILLIAM
ASSISTANT DIRECTOR MARGARET LEAL-SOTELO**

**Delegation of Authority – Execution of Award Agreements to Provide Grants to
Community Based Non-profit Organizations or to Their Fiscal Agents or Sponsors**

- References:**
- (a) UC DA 1058 (Execution of Agreements) to Chancellors, et al., dated December 30, 1991;
 - (b) Regents' Standing Order 100.4 (dd);
 - (c) UCLA DA 155.01 (Execution of Agreements) to Executive Vice Chancellor Hume, Administrative Vice Chancellor Blackman, & Provost Levey, dated November 9, 2000;
 - (d) UCLA Center for Community Partnerships Award Administration Guidelines.

Supersedes: UCLA DA 158.01 to Associate Vice Chancellor Gilliam and Assistant Director Leal-Sotelo, dated February 14, 2003.

Effective as of the date above, I hereby delegate to each of you, within your areas of responsibility, the authority to execute award agreements to provide grants of up to \$25,000 to community based non-profit organizations or to their fiscal agents or sponsors on their behalf, under the aegis of the UCLA Center for Community Partnerships (CCP) and in accordance with the terms and requirements as specified in the award agreement.

All award agreements under this delegation must be executed in accordance with the applicable University policies and procedures governing the particular transaction, including, but not limited to, CCP Award Administration Guidelines, applicable federal Office of Management and Budget circulars and relevant guidelines issued by the appropriate functional areas within the Office of the President and the Campus. All agreements must be approved as to legal form by Campus Counsel prior to execution unless the agreement is in a form previously approved by that office and is issued without revision.

The authority delegated to the Assistant Director, UCLA Center for Community Partnerships, shall be executed only on behalf of and in the absence of the Associate Vice Chancellor and provided that all of the terms and conditions described above have been satisfied.

This authority may not be further redelegated.

A handwritten signature in black ink, appearing to read "Daniel Neuman". The signature is fluid and cursive, with a long horizontal stroke at the end.

Daniel Neuman
Executive Vice Chancellor

cc: Chancellor
Senior Vice President – Business and Finance
Special Assistant – Coordination and Review
General Counsel and Vice President for Legal Affairs
Secretary of The Regents
Campus Counsel
Assistant Vice Chancellor, Corporate Financial Services
Administrative Policies Coordinator