



May 17, 2010

DA 157.23

**ASSISTANT DEAN, ADMINISTRATION GUY CUSTIS, SCHOOL OF THE ARTS AND ARCHITECTURE**

**Delegation of Authority – Execution of Sales and Service Agreements**

**References:** (a) UC DA 1058 (Execution of Agreements) to Chancellors, et al., dated December 30, 1991;  
(b) Regents' Standing Order 100.4 (dd).

**Supersedes:** Delegation of Authority issued to Assistant Dean, Administration, School of the Arts and Architecture, dated October 16, 2009.

Effective as of the date above, I hereby delegate to you, in your area of responsibility, the authority to execute Sales and Service agreements related to space rental and related production labor costs for the School of the Arts and Architecture.

All agreements under this delegation must be executed in accordance with the applicable University policies and procedures governing the particular transaction, including, but not limited to, Business and Finance Bulletins and other relevant guidelines. All such agreements shall be on a form previously reviewed and approved by the Campus Counsel.

Any redelegation of this authority may be more restrictive but not less restrictive, and requires my approval in advance. Preparation of any such redelegation(s) shall be through the Manager, Administrative Policies & Delegations.

Christopher Waterman  
Dean, School of the Arts and Architecture

cc: Chancellor  
Executive Vice Chancellor & Provost  
Executive Vice President – Business Operations  
Universitywide Policy Coordinator  
Director of Purchasing  
Manager, Administrative Policies & Delegations