



OFFICE OF THE ADMINISTRATIVE VICE CHANCELLOR
 2211 MURPHY HALL
 BOX 951405
 LOS ANGELES, CALIFORNIA 90095-1405
 PHONE: (310) 825-2411
 FAX: (310) 825-0414

April 14, 2009
 DA 157.17

DIRECTOR JACK RAAB, UCLA EVENTS OFFICE

Delegation of Authority – Execution of UCLA Film Location Agreements and UCLA Special Events Agreements

References: (a) UC DA 1058 (Execution of Agreements) to Chancellors, et al., dated December 30, 1991;
 (b) Regents' Standing Order 100.4 (dd).

Supersedes: UCLA DA 157.16 (Execution of UCLA Film Location Agreements) to Director Raab, dated April 6, 2009.

Effective as of the date above, I hereby delegate to you, in your area of responsibility, the authority to execute UCLA Film Location Agreements and UCLA Special Events Agreements (Agreements) required with outside organizations, agencies, and companies that wish to engage in filming or photo shoot activities, or stage an event on University properties.

All Agreements under this delegation must be executed in accordance with applicable University policies and procedures including, but not limited to, Regental and Presidential Policies, Business and Finance Bulletins, the Facilities Manual and relevant guidelines issued by the appropriate functional areas within the Office of the President and the Campus. Any changes as to the legal form of the Agreement must be approved by the General Counsel prior to execution.

This authority may not be further redelegated.

Sam J. Morabito
 Administrative Vice Chancellor

cc: Chancellor
 Executive Vice Chancellor & Provost
 General Counsel and Vice President for Legal Affairs
 Universitywide Policy Coordinator
 Director, Ticketing and Events Management
 Audit Manager, Audit & Advisory Services
 Manager, Administrative Policies & Delegations