



OFFICE OF THE VICE CHANCELLOR AND  
CHIEF FINANCIAL OFFICER  
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September 3, 2015

DA 156.26

**EXECUTIVE DIRECTOR CAMPUS SERVICE ENTERPRISES, BRADLEY A. ERICKSON**

**Delegation of Authority - Execution of Agreements**

**References:** (a) UC DA 1058 (Execution of Agreements), to Chancellors, et al., dated 12/30/1991.

(b) Regents' Standing Order 100.4 (dd).

**Supersedes:** UCLA DA 156.06 (Execution of Agreements), to Executive Director Erickson, dated 10/23/2008.

Effective as of the date above, I hereby delegate to your position, within your area of responsibility, the authority to execute agreements required with outside organizations, agencies, and individuals to implement approved programs and activities, whether the University is the supplier or recipient of the service covered by the agreement.

Within the scope of this delegation, you are authorized to negotiate and execute all such agreements, except those that contain provisions falling within the restrictions and limitations set forth in Standing Order 100.4 (dd), or which require approval of The Regents because of specific policy memoranda issued from time to time.

This delegation is *not* to be used for transactions that are covered under those authorities delegated concerning:

- Execution of purchase contracts, sub-contracts, and standard purchase orders for goods and services to be supplied to the University (UC DA 2100);
- Real property rental agreements (UC DA 2231);
- Solicitation and acceptance or execution of certain extramural grants and contracts (UC DA 2569);
- Affiliation agreements with other institutions or hospitals (UC DA 0916);

- Solicitation or acceptance of gifts (UC DA 2011); and
- Those delegations established in Business and Finance Bulletins such as BUS 34, Securing the Services of Independent Consultants, or in University policies such as the University of California Patent Policy or University of California Policy on Copyright Ownership.

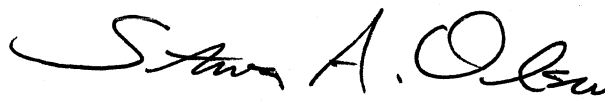
This delegation is also *not* to be used for foreign exchange and linkage agreements or for creating foreign affiliation agreements or memoranda of understanding. For information regarding current delegates of these authorities, contact Administrative Policies & Compliance Office.

This delegation to negotiate and execute service agreements includes, but is not limited to, the following types of agreements:

- Agreements for concerts, lectures, rental, and licensing the use of films, and various theatrical or musical productions.
- Agreements with California schools and/or school districts for teacher training programs.
- Agreements with outside agencies covering the use of facilities and instructors for regular University courses.
- Memoranda of Understanding with counties of the State of California to conduct Cooperative Extension Service educational programs.
- Agreements with outside organizations for employee development assignments.
- Agreements with nonprofit agencies for employment of students under the Work-Study Program.
- Agreements for student health insurance coverage.
- Intercollegiate athletic agreements (except selected coaching contracts).

All agreements under this delegation must be executed in accordance with the applicable University policies and procedures governing the particular transaction, including, but not limited to, Business and Finance Bulletins and relevant guidelines issued by the appropriate functional areas within the Office of the President or UCLA. All agreements must be approved as to legal form by the General Counsel prior to execution unless the agreement is in a form previously approved by that office and is issued without revision.

This delegation is being reissued due to an organization change and there are no substantive changes to the delegation being superseded. The authority provided by this delegation is broad and should be exercised with discretion. This authority may not be further redelegated.



Steven A. Olsen  
Vice Chancellor & CFO

cc: Chancellor  
Executive Vice Chancellor & Provost  
Vice Chancellor, Legal Affairs  
Manager, Administrative Policies & Delegations