



OFFICE OF THE ADMINISTRATIVE VICE CHANCELLOR  
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February 25, 2011

DA 156.19

**ASSOCIATE VICE CHANCELLOR ANDREW WISSMILLER, INFORMATION TECHNOLOGY SERVICES**

**Delegation of Authority – Execution of Agreements**

**References:** (a) UC DA 1058 to Chancellors, et al., dated December 30, 1991;  
(b) Regents' Standing Order 100.4 (dd).

**Supersedes:** New

Effective as of the date above, I hereby delegate to you, within your area of responsibility, the authority to execute various service agreements required with outside organizations, agencies, and individuals to implement approved programs and activities, whether the University is the supplier or recipient of the service covered by the agreement.

Within the scope of this delegation, you are authorized to negotiate and execute all such agreements, except those which contain provisions falling within the restrictions and limitations set forth in Standing Order 100.4 (dd), or which require approval of The Regents because of specific policy memoranda issued from time to time.

This delegation is *not* to be used for transactions which are covered under authority delegated concerning:

- Execution of purchase contracts, sub-contracts, and standard purchase orders for goods and services to be supplied to the University (UC DA 2100);
- Campus-related real property rental agreements (Leases) (UC DA 2140);
- Solicitation and acceptance or execution of certain extramural grants and contracts (UC DA 2036);
- Affiliation agreements with other institutions or hospitals (UC DA 0916);
- Solicitation or acceptance of gifts (UC DA 2011); and
- Those delegations established in Business and Finance Bulletins such as BUS-34, Securing the Services of Independent Consultants, or in University policies such as the University of California Patent Policy or University of California Policy on Copyright Ownership.

All agreements under this delegation must be executed in accordance with the applicable University policies and procedures governing the particular transaction, including, but not limited to, Business and Finance Bulletins and relevant guidelines issued by the appropriate functional areas within the Office of the President. All agreements must be approved as to legal form by General Counsel prior to execution unless the agreement is in a form previously approved by that office and is issued without revision.

Any redelegation of this authority shall be in writing with copies to me and those listed below. Please contact the Manager, Administrative Policies & Delegations for assistance with redelegations.



Sam J. Morabito  
Administrative Vice Chancellor

cc: Chancellor  
Provost & Executive Vice Chancellor  
Universitywide Policy Coordinator  
Manager, Administrative Policies & Delegations