



OFFICE OF THE ADMINISTRATIVE VICE CHANCELLOR
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July 23, 2008

DA 156.13

**ASSOCIATE VICE CHANCELLOR SUSAN K. ABELES, CORPORATE FINANCIAL SERVICES
DIRECTOR WILLIAM PROPST, PURCHASING**

Delegation of Authority – Execution of Agreements

References: (a) UC DA 1058 to Chancellors, et al., dated December 30, 1991;
(b) Regents' Standing Order 100.4 (dd).

Supersedes: New

Effective as of the date above, I hereby delegate to you, within your respective areas of responsibility, the authority to execute various sales and service agreements required with outside organizations, agencies, and individuals to implement approved programs and activities, whether the University is the supplier or recipient of the service or goods covered by the agreement.

Within the scope of this delegation, you are authorized to negotiate and execute all such agreements, except those which contain provisions falling within the restrictions and limitations set forth in Standing Order 100.4 (dd), or which require approval of The Regents because of specific policy memoranda issued from time to time.

This delegation is *not* to be used for transactions which are covered under authority delegated concerning:

- Execution of purchase contracts, sub-contracts, and standard purchase orders for goods and services to be supplied to the University (UC DA 2100);
- Campus-related real property rental agreements (Leases) (UC DA 2140);
- Solicitation and acceptance or execution of certain extramural grants and contracts (UC DA 2036);
- Affiliation agreements with other institutions or hospitals (UC DA 0916);
- Solicitation or acceptance of gifts (UC DA 2011); and
- Those delegations established in Business and Finance Bulletins such as BUS-34, Securing the Services of Independent Consultants, or in University policies such as the University of California Patent Policy or University of California Policy on Copyright Ownership.

All agreements under this delegation must be executed in accordance with the applicable University policies and procedures governing the particular transaction, including, but not limited to, Business and Finance Bulletins and relevant guidelines issued by the appropriate functional areas within the Office of the President. All agreements must be approved as to legal form by the General Counsel prior to execution unless the agreement is in a form previously approved by that office and is issued without revision.

This authority may not be further redelegated.



Sam J. Morabito
Administrative Vice Chancellor

cc: Chancellor
Executive Vice Chancellor & Provost
Executive Vice President, Business Operations
General Counsel and Vice President for Legal Affairs
Universitywide Policy Coordinator
Manager, Administrative Policies & Delegations