

MEMORANDUM

Office of the Deans
UCLA College
2300 Murphy Hall
143801

October 9, 2007
DA 155.23

ACTING DEAN REYNALDO F. MACIAS, DIVISION OF SOCIAL SCIENCES
DEAN EMIL REISLER, DIVISION OF LIFE SCIENCES
ACTING DEAN JOSEPH RUDNICK, DIVISION OF PHYSICAL SCIENCES
DEAN AND VICE PROVOST JUDITH L. SMITH, UNDERGRADUATE EDUCATION
DEAN TIM STOWELL, DIVISION OF HUMANITIES

Delegation of Authority - Execution of Performing Arts Agreements

References: (a) UC DA 1058 (Execution of Agreements) to Chancellors, et al., December 30, 1991;
(b) Standing Orders of The Regents, Section 100.4 (dd).

Supersedes: New

Effective as of the date above, I hereby delegate to you, in your respective areas of responsibility, the authority to execute various performing arts agreements required with outside organizations and individuals to implement approved programs and activities, whether the University is the supplier or recipient of the service covered by the agreement.

Within the scope of this delegation, you are authorized to negotiate and execute all such agreements, except those which contain provisions falling within the restrictions and limitations set forth in Standing Order 100.4 (dd), or which require approval of The Regents because of specific policy memoranda issued from time to time.

This delegation is *not* to be used for transactions which are covered under authority delegated concerning:

- Execution of purchase contracts, sub-contracts, and standard purchase orders for goods and services to be supplied to the University (UC DA 2100);
- Real property rental agreements (leases) (UC DA 2140);
- Solicitation and acceptance or execution of certain extramural grants and contracts (UC DA 2036);
- Affiliation agreements with other institutions or hospitals (UC DA 0916), including foreign institution or entity memorandums of understanding;
- Solicitation or acceptance of gifts (UC DA 2011); and

- Those delegations established in Business and Finance Bulletins such as BUS 34, Securing the Services of Independent Consultants, or in University policies such as the University of California Patent Policy or University of California Policy on Copyright Ownership.

All agreements under this delegation must be executed in accordance with the applicable University policies and procedures governing the particular transaction, including, but not limited to, Business and Finance Bulletins, UCLA Policy 110 (Use of the University's Names, Seals and Trademarks) and relevant guidelines issued by the appropriate functional areas within the Office of the President or the campus. All agreements must be approved as to legal form by the General Counsel prior to execution unless the agreement is in a form previously approved by that office and is issued without revisions.

This authority may not be further redelegated.



Patricia O'Brien
Executive Dean, College of Letters and
Science

cc: Chancellor
Executive Vice Chancellor & Provost
Executive Vice President – Business Operations
General Counsel and Vice President for Legal Affairs
Universitywide Policy Coordinator
Manager Administrative Policies & Delegations