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August 1, 2015

DA 141.31

VICE CHANCELLOR AND CHIEF FINANCIAL OFFICER STEVE A. OLSEN

**Delegation of Authority - Administration of the UCLA Westwood Center (924 Westwood)**

- References:**
- (a) UC DA 2564 (Bid Solicitation and Execution of Construction Contracts, including Limited Authority within the Best Value Selection Program) to Chancellors, et al., dated 12/15/2011;
  - (b) UC DA 2220 (Appointment of and Execution of Agreements for Executive Architects, Executive Landscape Architects, and Executive and Consulting Engineers) to Chancellors, et al., dated 6/16/2009;
  - (c) UC DA 1058 (Execution of Agreements) to Chancellors, et al., dated 12/30/1991;
  - (d) UC Facilities Manual;
  - (e) Regents' Standing Order 100.4(dd).


**Supersedes:** UCLA DA 141.29 (Administration of the UCLA Westwood Center (924 Westwood)) to Administrative Vice Chancellor Powazek, dated 6/4/2012.

Effective as of the date above, I hereby delegate to your position, in your area of responsibility, the authority to administer the UCLA Westwood Center, located at 924 Westwood Blvd., Los Angeles, CA., 90024. This authority shall be in accordance with the UC Facilities Manual and covers execution of various agreements and construction contracts associated with the ongoing administrative responsibilities for this building including, but not limited to:

- the execution and administration of construction contracts, design professional agreements, professional services agreements and construction management agreements;
- performance of building services such as repair and maintenance of utilities, air conditioning and heating, elevators, etc. and providing for other services such as trash removal and janitorial services and supplies;
- the leasing of available space to non-University tenants;

- provisions for building and tenant security and safety procedures.

This delegation is being reissued due to an organization change and there are no other substantive changes to the delegation being superseded. Any redelegation of this authority shall be in writing with copies to me and to those listed below.



Gene D. Block  
Chancellor

cc: Executive Vice Chancellor & Provost  
Vice Chancellor, Legal Affairs  
Director Contracts Administration, Capital Programs  
Manager, Administrative Policies & Delegations