



OFFICE OF THE CHANCELLOR
405 HILGARD AVENUE
LOS ANGELES, CALIFORNIA 90095-1405

November 19, 2007

DA 141.06

ADMINISTRATIVE VICE CHANCELLOR SAM J. MORABITO

Delegation of Authority – Administration of University-Owned Off-Campus Rental Housing

- References:**
- (a) UC DA 2173 (Construction Contracts) to Chancellors, et al., dated 11/13/2006;
 - (b) UC DA 2134 (Appointment of Executive Architects, Executive Landscape Architects and Executive and Consulting Engineers) to Chancellors, et al., dated July 26, 2002;
 - (c) UC DA 1058 (Execution of Agreements) to Chancellors, et al., dated 12/30/1991.


Supersedes: UCLA DA 141.03 (Administration of University-Owned Off-Campus Rental Housing) to Vice Chancellor Morabito, dated 8/1/2005.

Effective as of the date above, I hereby delegate to you, as Administrative Vice Chancellor, the authority to administer all University-owned off-campus rental housing facilities including condominiums, apartments, private homes and any other such properties which may be acquired by the University in the future. This authority covers execution of various agreements and construction contracts, and owner/tenant relationships associated with the ongoing administrative responsibilities for these facilities, as appropriate, including, but not limited to:

- the execution and administration of construction contracts, design professional agreements, professional services agreements and construction management agreements;
- the execution and administration of rental and lease agreements for qualifying tenants including rates, terms, and tenant and University obligations;
- the establishment and administration of rental rates;
- performance of both routine maintenance and upkeep of facilities, and capital improvement projects for selected units;
- ensuring that all tenants are duly apprised of their rights and responsibilities and maintaining an effective landlord/tenant relationship.

The authority to make any major changes in the permitted uses of these facilities resides with The Regents.

This delegation is being reissued due to an organization change and there are no substantive changes to the delegation being superseded. Any redelegation shall be in writing with copies to me and those listed below.



Gene D. Block
Chancellor

cc: Executive Vice Chancellor and Provost
Vice Chancellor, Finance, Budget and Capital Programs
Executive Vice President – Business Operations
General Counsel & Vice President, Legal Affairs
Universitywide Policy Coordinator
Contracts Administrator, Capital Programs
Manager, Administrative Policies & Delegations