



OFFICE OF THE CHANCELLOR  
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LOS ANGELES, CALIFORNIA 90095-1405

October 12, 2007

**DA 110.03**

**ADMINISTRATIVE VICE CHANCELLOR SAM J. MORABITO**

**Delegation of Authority – Filing Actions in Small Claims Courts**

**References:** (a) UC DA 0782 (To File Actions in Small Claims Courts) to Chancellors, et al., dated 4/8/1983.

**Supersedes:** UCLA DA 110.01 (Filing Actions in Small Claims Courts) to Vice Chancellor Morabito, dated 2/1/2006.

I hereby redelegate to you, as Administrative Vice Chancellor, the authority to file actions in Small Claims Courts for the recovery of money due the University of California at Los Angeles (UCLA).

I further redelegate to you authority to defend actions in Small Claims Courts brought to recover money as a result of operations or activities of UCLA.

Any redelegation shall be in writing with a copy to me and those listed below. This delegation is being reissued due to an organization change and no substantive changes have been made to the delegation being superseded

A handwritten signature in black ink that reads 'Gene Block'.

Gene D. Block  
Chancellor

cc: Executive Vice Chancellor and Provost  
General Counsel & Vice President, Legal Affairs  
Vice Chancellor Legal Affairs  
Assistant Vice Chancellor, Corporate Financial Services  
Universitywide Policy Coordinator  
Manager Administrative Policies & Delegations