



OFFICE OF THE ADMINISTRATIVE VICE CHANCELLOR
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November 4, 2008

DA 634.16

ASSOCIATE VICE CHANCELLOR LUBBE LEVIN, CAMPUS HUMAN RESOURCES

Delegation of Authority – Reimbursement for Overtime Meals

- References:** (a) UC Business & Finance Bulletin G-32, Reimbursement for Overtime Meals, 6/28/05;
(b) UC Personnel Policies for Staff Members (PPSM) 31 – Hours of Work, 3/1/02; 32 – Overtime (Non-Exempt Employees Only), 7/1/96; Appendix II, Introduction, 9/26/07.
- Supersedes:** UCLA DA 634.13 (Reimbursement for Overtime Meals) to Assistant Vice Chancellor Levin, dated 7/12/2002.

Effective as of the date above, I hereby delegate to you, in your area of responsibility, the authority to approve reimbursements for overtime meals for qualifying staff employees (non-exempt) and in accordance with Business and Finance Bulletin G-32 and the eligibility definition as stated in PPSM 32 – Overtime (Non-Exempt Employees Only). Employees in the Management and Senior Professionals (MSP) Program and Senior Managers Group (SMG) do not qualify for overtime meals inasmuch as they are not entitled to overtime compensation (see PPSM 31 – Hours of Work and Appendix II , Introduction).

This delegation is being reissued due to an organization change and there are no substantive changes to the delegation being superseded. This authority may not be further redelegated.

A handwritten signature in black ink, appearing to read 'S. J. Morabito'.

Sam J. Morabito
Administrative Vice Chancellor

cc: Chancellor
Executive Vice Chancellor and Provost
Executive Vice President – Business Operations
Associate Vice President – Human Resources and Benefits
Universitywide Policy Coordinator
Manager, Administrative Policies & Delegations