



OFFICE OF THE ADMINISTRATIVE VICE CHANCELLOR
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February 27, 2008

DA 510.04

**ASSOCIATE VICE CHANCELLOR AND CONTROLLER SUSAN K. ABELES, CORPORATE
FINANCIAL SERVICES
DIRECTOR CRAIG SQUIRE, CORPORATE ACCOUNTING**

Delegation of Authority – Writing Off Bad Debts

References: (a) Standing Orders of The Regents 100.4(w);
(b) UC DA 2196 (To Write Off Bad Debts) to Chancellors, et al., dated 1/24/2008.

Supersedes: UCLA DA 510.02 (Writing Off Bad Debts) to Assistant Vice Chancellor Abeles and
Director Squire, dated 9/26/2007.

I hereby redelegate to you, in your respective areas of responsibility, the authority to write off bad debts subject to the availability of reserves, specific income or an appropriation for that purpose.

The only change to the delegation being superseded is the elimination of the previously required annual report of bad debt write-offs. This authority may not be further redelegated.

A handwritten signature in cursive script, appearing to read "Sam Morabito".

Sam J. Morabito
Administrative Vice Chancellor

cc: Chancellor
Executive Vice Chancellor & Provost
Executive Vice President – Business Operations
General Counsel & Vice President, Legal Affairs
Universitywide Policy Coordinator
Manager Administrative Policies & Delegations