Delegation of Authority – Expenditures Against Firm Commitments Under Contracts and Grants

References:
(a) Standing Orders of The Regents, Section 100.4(n);

Supersedes: UCLA DA 5240.1 (Expenditures Against Firm Commitments Under Contracts and Grants) to Administrative Vice Chancellor Schultze, and UCLA DA 5240.1 to Assistant Vice Chancellor Thompson, et al., both dated 1/1/1987.

I hereby redelegate to you, in your various positions and respective areas of authority, the authority delegated to Chancellors (reference (b), above) to permit expenditures or commitments of funds against any approved research, training, or development contract or grant when a fully executed contract is in hand or a written notice of grant award has been received or, in the absence of such documentation, when (a) the contract or grant is within the solicitation authority previously delegated to you and you have satisfied yourself that a firm commitment exists to reimburse the University for the amount of its own funds advance, and (b) there is an essential need to advance or commit funds (which normally means to pay salaries or meet other expenses of a continuing project).
For guidance in interpreting what constitutes a "firm commitment," General Counsel has provided the following:

While firm commitment has no legal definition, it is obviously something less than a contract. The phrase is applicable to situations where University personnel are advised by representatives of Government agencies that a contract or grant will be forthcoming, and the only delay is a ministerial one of document processing. An agency representative making such a presentation must be one who can be relied on for such representation.

This authority may not be further redelegated. This delegation is being reissued to reflect organizational changes and no substantive changes have been made to the delegation being superseded.

Albert Carnesale
Chancellor

cc: Senior Vice President – Business & Finance
General Counsel and Vice President for Legal Affairs
Special Assistant – Coordination & Review
Vice Chancellor, Business & Administrative Services
Assistant Vice Chancellor, Corporate Financial Services
Administrative Policies Coordinator