



ASSISTANT VICE CHANCELLOR
HOUSING & HOSPITALITY SERVICES - HOUSING ADMINISTRATION
360 DE NEVE DRIVE
136707

April 20, 2015

DA 156.24

**DIRECTOR, LAKE ARROWHEAD CONFERENCE CENTER AND BRUIN WOODS FAMILY
RESORT STEVE CALOCA**

**DIRECTOR, HOUSING & HOSPITALITY SERVICES CATERING, CONFERENCE AND
MARKETING SAMANTHA CHAN**

GENERAL MANAGER, LUSKIN CONFERENCE CENTER LES UTLEY

Delegation of Authority - Execution of Conference & Guest Housing Agreements

References: (a) UC DA 1058 to Chancellors, et al., December 30, 1991;
(b) Regents' Standing Order 100.4 (dd).

Supersedes: 156.23 (Execution of Conference & Guest Housing Agreements) to Director Caloca and
Director Chan, dated 4/14/11.

Effective as of the date above, I hereby delegate to your positions, within your respective areas of responsibility, the authority to execute conference and guest housing agreements required with outside organizations, agencies, and individuals to implement approved programs and activities, whether the University is the supplier or recipient of the service covered by the agreement.

Within the scope of this delegation, you are authorized to negotiate and execute all such agreements, except those, which contain provisions falling within the restrictions, and limitations set forth in Standing Order 100.4 (dd), or which require approval of The Regents because of specific policy memoranda issued from time to time.

This delegation is *not* to be used for agreements that are covered under authority delegated concerning:

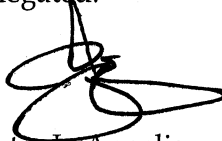
- Appointment of and Execution of Agreements for Executive Architects, Executive Landscape Architects, and Executive and Consulting Engineers (UC DA 2220);
- Bid Solicitation and Execution of Construction Contracts, including Limited Authority within the Best Value Selection Program (UC DA 2564);
- Approval of Project Design (UC DA 2575);
- Execution of purchase contracts, sub-contracts, and standard purchase orders for goods and services to be supplied to the University (UC DA 2100);
- Real property rental agreements (UC DA 2231);
- Solicitation and acceptance or execution of certain extramural grants and contracts (UC DA 2569);

- Affiliation agreements with other institutions or hospitals (UC DA 0916);
- Solicitation or acceptance of gifts (UC DA 2011);
- Foreign exchange and linkage agreements or for creating foreign affiliation agreements or memoranda of understanding; and
- Those delegations established in Business and Finance Bulletins such as BUS 34, Securing the Services of Independent Consultants, or in University policies such as the University of California Patent Policy or University of California Policy on Copyright Ownership.

All agreements under this delegation must be executed in accordance with the applicable UC and campus policies and procedures governing the particular transaction, including, but not limited to, Business and Finance Bulletins and relevant guidelines issued by the appropriate functional areas within the Office of the President. All agreements must be approved as to legal form by the General Counsel prior to execution unless the agreement is in a form previously approved by that office and is issued without revision.

This delegation is being reissued to add the General Manager position and add the list of agreements that do *not* fall under this delegation.

This authority may not be further redelegated.



Peter L. Angelis
Assistant Vice Chancellor, Housing & Hospitality
Services

cc: Chancellor
Executive Vice Chancellor & Provost
Administrative Vice Chancellor
Vice Chancellor, Legal Affairs
Manager, Administrative Policies & Delegations